

KNOVA LEARNING OREGON (RPA)
Board of Directors Regular Meeting: Executive Session
Tuesday, April 12th, 2022, 4:00 PM.
(Estimated Duration 1.5hr. - Conducted electronically due to CV-19.)

- **The Chair will call the meeting to order and take roll at 4:00 pm**
- Announcements
 - Should we continue meeting virtually or return to an in-person meeting?
 - 20 22-23 Budget Review: We need 1-2 directors to participate in at least one budget meeting during the next month.
 - Congratulations to Preston Salami on his new Job with On-Point!

Management Reports & Deliberations

- **2022-23 Enrollment:** Mr. Nelsen will lead a discussion of the school's current enrollment and early projections for the 22-23 school year. (Attachment 1)
- **2022-23 Payscale.** We are excited to announce that after several years of effort, we are proposing an organization-wide pay scale that puts our employee wages/salaries on par with RSD employees with similar job descriptions. The most exciting part is that this is a sustainable pay scale! With BOD approval we will immediately begin making job offers to staff for next year. (Attachment 2)
- **February/March Financial:** The Board will review the February and March financials. (Attachments 3 &4)
A couple of comments from Tonya:
 - ESSER II (HEROES) balance is \$141,409 after this month's billing. Keep in mind this can be used to 9/30/2023
 - ESSER III balance is \$686,083 and that can NOT be used until next year. It can be used until 9/30/2024
 - SIA balance is \$85,335 - I anticipate using about \$65k on salaries before year end -- **that leaves us \$20k to SPEND**
 - Title 1 funds balance is \$107, 854 - **this is all left to spend as no salaries impact this yet**
 - Nothing else really to report at this time. Things are smooth
 - Note: My goal is to have Divvy up and running by July 1st (the new credit card software)
- **Property Purchase:** Mr. Nelsen will update the BOD on the campus purchase. Mr. Nelsen will discuss the additional 50K in earnest money and an extension of the due diligence period into mid-May. Other discussion items include:
 - PSA extension (attachment 5)
 - Bids for floors, roofs, parking lots: update
 - Decommissioning oil tanks (attachment 6)
 - Renovation of the old gym: update
 - Secondary lender: update

New student Desks/Chairs: As BOD members recall, we have been slowly but surely replacing the old donated desks and chairs we have been using. Each year we try to outfit a "grade" this year the admin is requesting to purchase three new classroom sets of desks/chairs AND replacements for broken missing units in other grades. The *estimated cost for 90 units is \$19K.*

Technology Purchase: Based on current projections we anticipate 50+ additional students in 2022-23. We are seeking authority to purchase up to 80 student Chrome books (as available) to replace broken/missing devices and allow for a 1 to 1 student/device ratio. *Estimated cost >\$20k*

Summer Professional Development: We are in a unique position that allows us to send a team of 12 people to the summer DI training conference at UO. This is the “Mecca” of DI training. If approved, this extensive training would re-double our commitment to DI, academic excellence, and the professional development of our staff.
Estimated Cost 20K

- **Public to Be Heard:** The board provides this opportunity for community members to make comments to the board on matters pertaining to the school. To ensure that as many people that wish to make comments get that chance, the Board respectfully asked that comments be no more than 5-min in length. Persons who want to make public comments during the COVID health crisis should pre-arrange with Mr. Nelsen (jnelsen@rockwoodprep.org) to ensure access and opportunity.

Action Items:

- Motion to accept minutes from January 2022 BOD meeting (attach: 7) \
- Motion to implement the proposed 22-23 payscale and commence job offers
- Motion to accept the February and March financials and check register
- Motion to extend the due diligence period on-campus purchase and expend an additional \$50K in earnest monies
- Motion to purchase 3 classroom sets of furniture as presented
- Motion to allow for the purchase of up to 80 new devices to backfill current stock and prepare for additional students in 22-23.
- Motion to fund advanced staff development for Summer 2022 as presented
- Motion to accept minutes from February 8th BOD meeting

Meeting Adjourned

NEXT MEETING: May, 10th 2022 @4pm